

**DES PLAINES PARK DISTRICT
REGULAR PARK BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 20, 2011**

CALL TO ORDER/ROLL CALL

The Regular Meeting of the Board of Commissioners of the Des Plaines Park District was called to order by President Jana Haas at 7:03 p.m. Commissioners answering present to the roll call were: James Grady, Joseph Weber, Donald Rosedale, and President Jana Haas. Commissioner Yates was absent. Also in attendance were: Executive Director John Hecker, Superintendent of Recreation Linda Traina, Superintendent of Parks and Planning Paul Cathey, Superintendent of Business and Golf Operations Don Miletic, Assistant Superintendent of Recreation Jennifer Boys, Marketing and Communications Manager Gene Haring, and IT Manager Spencer Reed.

Guests Present: History Center Board Member Dr. Mike Bagby, and Senior Center Advisory Board Member Bill McNutt.

CHANGES TO THE AGENDA: President Haas asked if there were any changes to the agenda. There were no changes to the agenda suggested.

INTRODUCTIONS/PRESENTATIONS

History Center Update: History Center Board Member Dr. Mike Bagby updated the Board on History Center events, staffing changes, building repairs, funding request from the City of Des Plaines, and fundraising efforts, as well as a summary of the Celebration of Life for History Center Executive Director Joy Matthiessen.

Senior Center Update: Senior Center Advisory Board Member Bill McNutt updated the Board on financial matters, tenant occupancy, and current events planned for the Senior Center. In the future, the Senior Center will update the Board every other month.

COMMENTS FROM THE COMMUNITY

There were no comments from the community.

APPROVAL OF THE MINUTES

Commissioner Rosedale moved to approve the Regular Meeting Minutes from August 16, 2011. Commissioner Grady seconded the motion.

Discussion: None.

All commissioners present voted in favor by acclamation (1 absent).

Motion carried.

APPROVAL OF THE VOUCHER BILLS

Commissioner Weber moved to approve the voucher bills for the following dates and dollar amounts:

- August 19, 2011 \$424,001.81
- September 2, 2011 \$255,563.00

Commissioner Grady seconded the motion.

Discussion: None.

Roll call: Commissioners Weber, Aye; Grady, Aye; Yates, Absent; Rosedale, Aye; President Haas, Aye.

Motion carried: 4-0, 1 absent

APPROVAL OF PAYROLL

Commissioner Weber moved to approve the payroll for the following dates and dollar amounts:

- August 12, 2011 \$ 255,348.72
- August 26, 2011 \$ 209,759.84
- September 9, 2011 \$ 141,227.70

Commissioner Grady seconded the motion.

Discussion: None.

Roll call: Commissioners Weber, Aye; Grady, Aye; Yates, Absent; Rosedale, Aye; President Haas, Aye.

Motion carried: 4-0, 1 absent.

FINANCIAL REPORT

Superintendent of Finance Don Miletic presented the monthly financial report. Mr. Miletic reported on several items including: Increase in Golf Center Receipts, WIFI Access at PLCC, Annual Audit, Agency Accreditation, Tax Dollar Installments, Golf Center Promotions, and Fall Fest.

Commissioner Grady moved to accept the report for August 2011, subject to audit, and place a copy on file. Commissioner Rosedale seconded the motion.

Discussion: None

All Commissioners present voted in favor by acclamation (1 absent).

Motion carried.

M-NASR REPORT

Executive Director Hecker indicated that the M-NASR Monthly Board report is included in the packet and had nothing further to add except that inclusion costs have increased due to an increase in inclusion aides.

OPERATIONS REPORTS

EXECUTIVE DIRECTOR: Executive Director Hecker briefly reviewed several items contained in his written report, as well as additional items, including:

- Chippewa Pool Water Detention Requirement
- Accreditation
- Update on American Airline Flight 191 Memorial
- Fall Fest Recap
- Digital Message Board Approval

RECREATION DEPARTMENT

The Board heard a report from Superintendent of Recreation Linda Traina on:

- Fall Fest
- Kylemore Greens Park Celebration
- Fiesta

PARKS and PLANNING DEPARTMENT

The Board heard a report from Superintendent of Parks and Planning Paul Cathey on:

- ALC Gym Floor Change Order for Asbestos Abatement
- Oakwood Roof Replacement
- Lake Park Improvements Update

UNFINISHED BUSINESS

There was no unfinished business discussed.

NEW BUSINESS

Agenda Item 12 – A

Action Item: Approval – Bid for the Replacement of Operable Partition Walls in MVM Rooms at Prairie Lakes Community Center

Superintendent of Parks and Planning Paul Cathey reviewed the Staff Report included in the Board Materials.

Commissioner Grady moved that the Park Board of Commissioners award the bid for the Replacement of the existing operable partition walls in MVM Rooms at Prairie Lakes Community Center to Hufcor-Chicago of Addison, IL, in the amount of \$20,865.00.

Commissioner Weber seconded the motion.

Discussion: Commissioner Rosedale expressed concern that the existing track will need to be replaced.

Roll call: Commissioners: Grady, Aye; Weber, Aye; Rosedale, Aye; Yates, Absent; President Haas, Aye.

Motion carried: 4-0, 1 absent.

CORRESPONDENCE

No correspondence was presented.

COMMISSIONER COMMENTS

Commissioner Grady complimented staff on a good job on the Fest and thought that the carnival seems to be handled by a professional company.

President Haas was impressed with the KidZone, but feels that more out of town publicity for the event is needed.

EXECUTIVE SESSION:

A motion was made by Commissioner Grady at 8:40 p.m. to go into Executive Session to consider matters related to Real Estate, Personnel, Litigation, Review of Closed Session Minutes, or the setting of a price for lease of property owned by the Des Plaines Park District.

Commissioner Weber seconded the motion.

Discussion: None.

All commissioners present voted in favor by acclamation (1 absent).

Motion carried.

RETURN TO OPEN SESSION

A motion was made by Commissioner Grady to return to Open Session at 8:48 p.m.

Commissioner Weber seconded the motion

Discussion: None.

All commissioners present voted in favor by acclamation (1 absent).

Motion carried.

ADJOURNMENT

A motion was made by Commissioner Rosedale to adjourn at 8:58 p.m.

Commissioner Grady seconded the motion.

Discussion: None.

All commissioners present voted in favor by acclamation (1 absent).

Motion carried.

APPROVED _____

President

Secretary